

MINUTES OF PEC CBS ANNUAL GENERAL MEETING 2025

Held virtually on MS Teams Thursday 27th November 2025 16:30

PRESENT

Chair: Michelle Virgo

Directors present: Michelle Virgo, Lee Richards, John Fearon

Secretary: Gill Peele

Members: See attached attendance list

Apologies: Director and Member: Chris Penberthy
Members: Kieran van Bussell

WELCOME

Michelle Virgo (Chair) opened the meeting and welcomed everyone.

FORMAL PROCEEDINGS

Michelle Virgo, Chair conducted the formal proceedings.

1. The Directors' report and unaudited Financial Statements for the period ended 30th June 2025 were received and adopted.

Proposer John Fearon
Seconder Paul Elliott
Confirmed by a majority show of hands of members

2. The Chair then explained that as per the PEC CBS articles, each year one third of the elected Directors must stand down, the Director standing down is herself, Michelle Virgo (chair), however Michelle is standing for re-election. No new nominations have come forward from the Membership.

For one vacant positions on the Board, there has been one nomination. Therefore, as per the PEC CBS election policy, a ballot was not required as the number of valid nominations were the same as or fewer than the number of positions, those candidates are deemed elected, providing a simple majority of members have affirmed the candidacy by show of hands at the AGM.

The candidates were confirmed as Directors of PEC CBS board by show of hands:

Michelle Virgo

3. Questions were invited and none was received.

Signed:

A handwritten signature in black ink, reading 'Michelle Virgo', is positioned above a horizontal line.

Name: Michelle Virgo

Date: 27/11/2025

PEC CBS Member Attendance List

Alistair	Macpherson
Clare	Mains
Gill	Peele
Jason	Hargreaves
Jemma	Knowles
John	Fearon
Lee	Richards
Liz	Wells
Michelle	Virgo
Paul	Elliott